



PA LEARNERS Online
Regional Cyber Charter School

PA LEARNERS ONLINE

REGIONAL CYBER CHARTER SCHOOL

LOG ON TO LEARN

PALO Enrollment 2011-2012



PA LEARNERS Online Regional Cyber Charter School

Enrolling in PA LEARNERS Online is an easy, two step process. This presentation will take you through the enrollment process, but feel free to contact an admissions specialist if you have any specific questions.



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Step One- On-line Application

All prospective applicants* must fill out an online application found at PALO's website. If you have not done so already, you can find the on-line application by clicking on the below link:

[PALO 2011-2012 On-line Application](#)

*Reenrolling students should *not* fill out an on-line application, as your information is still in our database.



Step Two- Enrollment Paperwork

All prospective applicants* must fill out an Enrollment Packet, which can be printed from PALO's website. This packet is 15 pages long and must be filled out by the student's parent/guardian. You can access the enrollment paperwork at the below link:

[2011-2012 Enrollment Packet](#)

If you do not have a printer, please contact us so we can send you the paperwork through the mail.

*Reenrolling students' parent/guardian must re-fill out all enrollment paperwork.



Step Two- Enrollment Paperwork

The second page of the enrollment packet includes a checklist to help you as you are filling out the paperwork. Please read over the checklist and each form carefully to ensure accuracy and completeness. If you have any questions, please contact an admissions specialist.



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Required Documents

In addition to completing the Enrollment Packet, parents/guardians must also provide copies of the following items:

- 1.) Student's Birth Certificate or Passport
- 2.) Parent/Guardian's State ID or Driver's License
- 3.) A Parental Proof of Residency: This can either be a utility bill, mortgage statement, property tax receipt, or lease agreement. All proofs of residency must include the parent/guardian's name, physical address, and must be recently issued:

Utility Bills and Mortgage Statements: within the past 3 months

Leases: for the current year or written "month-to-month"



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Additional Documents

Although not required, to better prepare for your student's start at PALO, it would be helpful if you would include any school records, such as:

- 1.) Transcript (for High School students)
- 2.) Student's report card (s), the most recent is most helpful
- 3.) PSSA test scores
- 4.) Immunization records
- 5.) Any special education paperwork, if applicable

These may be sent along with the Enrollment Packet and Required Documents. Thank you!



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Submitting Paperwork

The enrollment packet must be returned to the PALO office.
You may either:

- 1.) Scan it and email it to paloadmissions@aiu3.net
- 2.) Bring it to our office in-person or mail it to
475 East Waterfront Dr.
Homestead, PA 15120
- 3.) Fax it to 412-394-4604



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Contact Us

If you have any questions about the enrollment process, admissions, or about PA LEARNERS Online, please call 412-394-5733 and ask to speak to an admissions specialist. We are happy to help!

You may also email us with any questions at paloadmissions@aiu3.net.

If you would like to stop by, our office is located at 475 East Waterfront Drive, Homestead PA 15120.